

Town of Ramapo
237 Rt. 59, Suffern, N.Y. 10901

Phone (845) 357-5100 Fax (845) 357-8513

FREEDOM OF INFORMATION LAW (FOIL)
APPLICATION FOR PUBLIC ACCESS TO TOWN RECORDS

Records Access Officer: Jeffrey A. Posner, Town Clerk

Town records are open for inspection Monday – Friday 9am to 5pm

I HEREBY APPLY TO INSPECT THE FOLLOWING TOWN RECORD(S):

Full Name (Print)

Signature

Address

City/State/Zip

Daytime Phone

Date of Request

Email Address

THERE IS A CHARGE OF \$.25 PER COPIED PAGE ALLOWED BY LAW

BELOW FOR TOWN USE ONLY

Request Approved

No Charge for Record

Charge

Request Denied for the Reason(s) below:

- Confidential Disclosure
- Part of Investigatory Files
- Unwarranted Invasion of Personal Privacy
- Record Not Located
- Record not Maintained by this Agency
- Would impair contract awards/collective bargaining agreements
- Trade secret, confidential commercial information
- Law enforcement records
- Exempted by Stature other than the Freedom of Information Act
- Other (Specify) _____

Certification Fee: _____
Photocopy Fee: _____
Total to be Paid: _____

Signature of Town Rep.

Title

Date

NOTICE: Any person denied access to records may appeal the denial within 30 days of the denial. Such appeals should be addressed to the Supervisor of the Town of Ramapo, 237 Route 59, Suffern, NY 10901.

I HEREBY APPEAL: ()